

Application for transfer of the ownership by a deed, an institutional action in terms of the Amendment No. 20 of 2005 to the Tea, Rubber and Coconut Estates (Control of Fragmentation) Act No. 2 of 1958

**Chairman,
Tea, Rubber and Coconut Estates (Control of Fragmentation) Board,
Ministry of Plantation Industries, 55/75, Vauxhall Lane,
Colombo 02.**

01. Full name of the applicant :-
(Legal owner of the land)
02. Address :-
03. Telephone No. :-
04. Name of the land :-
05. If there are joint owners / co-owners for the relevant land, their names and addresses should be mentioned below:-

Serial No.	Name	Address
01		
02		
03		
04		
05		

06. The extent of the land : - **** (On or before 22.07.2005)**

Acres	Roods	Perches	(Hectares)

07. The present extent of the land:-

Acres	Roods	Perches	(Hectares)

08. Details of the location of the land:-

- 8.1 District :-
- 8.2 D.S. Division :-
- 8.3 Name of the Pradeshiya Sabha :-
- 8.4 Grama Niladhari's Division :-
- 8.5 Village :-
- 8.6 Land Registrar's Division :-
- 8.7 The access road to the land :-

(A map tracing the road that can be reached to the land from the nearest town should be annexed):

09. Details of the Deeds, Plans and Title Report for the land claimed:-

9.1 Deed Nos. and dates :-

9.2 Plan Nos. and dates :-

9.3 Date of the Title Report :-

(Certified copies of the relevant Deeds and Plans should be annexed.
A Title Report attested by the Attorney –at -Law who has 10 years of
experience as a Notary, should also be submitted).

10. Details of the crops cultivated in the land :-

10.1 Tea/Coconut/Rubber/Other :-

10.2 The extent under cultivation :-

Acres	Roods	Perches	(Hectares)

10.3 The present situation of the cultivations:-

10.4 The total yield of past three years :-

11. Details on the main buildings located at the land and their conditions:-

11.1 The number of buildings :-

11.2 Square feet of the buildings :-

11.3 The present condition of the buildings :-

12. Has an application for transfer of this land been submitted previously for approval of the Board? Yes / No

11.1 If so, File No. :-
(Copies of the relevant letters should be annexed)

13. Details on the manner of transfer of the ownership by this application:-

12.1 Among children and family members? : - Yes / No

See the instructions overleaf. (If the ownership of land has been owned after
22.07.2005, certified copies of the Deeds and
Plans of the previous ownership should be
submitted)

12.2 Is the ownership of the land transferred to others? : - Yes / No

12.3 Is it made as a mortgage? : - Yes / No

14. The reason why lands are purchased by relevant persons?
(Mark the correct reason)

14.1 To sell by blocking out

14.2 To further develop coconut / tea / rubber cultivation

14.3 For any other development purpose removing coconut/tea/rubber cultivation

14.4 Other :-

15. Has any portion of this land been fragmented after 22nd July 2005? Yes / No

16. State below names and addresses of the persons / institutions who acquire the land on sale, on a mortgage or as a gift, and the extent of land to be allocated.

Serial No.	Name of the receiver Person / Institution	Address	Acres	Roods	Perches	(Hectares)
01						
02						
03						
04						
05						
06						
07						

It is hereby certified that the above information are true and accurate.

.....
Signature of the applicant

.....
Date

Names and signatures of joint owners if any:-

1.
2.
3.
4.
5.

Date:-.....

N.B.

Instructions

Please complete the application as per the instructions given below.

Applications would not be accepted by hand and duly perfected applications should be sent to the address therein under the registered post.

- ❖ The applications which are not duly perfected/to which copies of the relevant documents are not annexed will be rejected.
- ❖ If any inquiry on the applications is made, the file number issued should be stated. You are allowed to come for such inquiries on Wednesdays only.
- ❖ The Certificate of Consent for the transfer will only be issued under the registered post.
- ❖ The specimen application forms can be obtained from Regional Offices of Coconut Cultivation Board, Rubber Development Department and Sri Lanka Tea Board and Land Registries. It is not necessary to visit the Ministry of Plantation Industries for that purpose.
- ❖ This application can be obtained from the official web site of the Ministry of Plantation Industries. www.plantationindustries.gov.lk

The following certificates along with the application should be submitted properly.

1. Submission of all information Every cages of the application should be filled.
2. Certificates (Pl. see the overleaf) Certified copies* of the Deeds and Plans supported to establish the ownership.

If the Title of relevant land has been transferred to the owner after 22.07.2005, certified copies of the original Deeds and Plans of the previous ownerships should be submitted.
3. Certificate of Title The Certificate of Title indicating the manner how the ownership is received by the present owner, which was prepared checking Folios of the Land Registry by the Attorney-at-law who has 10 years of experience.
4. Transfers among relatives If it is a partition among children / brothers and sisters or a transfer among family members,
Certified copies of the Certificates of Births/ Marriages / Deaths
The Certificate of Grama Niladhari to establish the relationship
(It should be certified by the relevant Divisional Secretary).
5. Co-owners If the land is purchased by more than one person, an affidavit should be submitted that the relevant land is not blocked out after purchasing it by them.

6. Auction Lands If lands are purchased for the purpose of auction, approval of the Pradeshiya Sabha and the date, Block Survey Plan and the Receipt of the payment of 1% tax should be submitted.
- The above stipulation is relevant to the lands purchased before 22.07.2005 and thereafter, if it is intended to purchase for the purpose of auction, approval of this Board should be obtained firstly prior to obtain sanctions of other institutions.
7. State lands When a state land has been received by a Grant, the conditions stipulated in the relevant Grant should be adhered in alienation of such lands.
Especially, a prior approval of the relevant Divisional Secretary is compulsorily required for alienation of the land.
8. Mortgage Financial Institutions registered with the Central Bank of Sri Lanka are suitable mortgagors. If it is a mortgage, a letter of the mortgagor should be submitted and it should be stated in the said letter that if the land is unredeemed, it will not be blocked out and maintained as a single unit.
9. Special Projects If the land is transferred for a project of the BOI of Sri Lanka, details such as project approval, approval of the Central Environmental Authority and the approved project report should be submitted.
10. Execution of Deeds without approval When Deeds have been attested without approval of this Board after 22.07.2005, the Notary Public/Attorney-at-Law who executed the Deed should submit a letter stating the reason for attesting the Deed.
11. Transfer for Companies If the land is transferred to a company, the following details of such company should be annexed to the application.
- i. Certificate of Registration from the Company Registrar.
 - ii. Details of Board of Directors of the Company, Articles of Association.
 - iii. A project report showing the activities to be carried out in the land by the company.
 - iv. An affidavit from the company, that the land is not blocked out.
- * Certified Copies **Unless it is intimated to submit specifically, the original of each certificate should not be submitted along with the application. Only a copy certified as a true copy should be submitted for this purpose. ‘Certified Copy’ means a photocopy of the original Certificate certified as a true copy by a Notary Public and Attorney-at-Law by comparing with the original Certificate submitted by you. The Attorney – at - Law who certifies the copy should place his seal and signature on each page of the certificate.**

** 22.07.2005 is the date of enforcement of Tea, Rubber and Coconut Estate (Control of Fragmentation) Amendment Act No.20 of 2005.