

MINISTRY OF PLANTATION INDUSTRIES
SMALLHOLDER PLANTATIONS ENTREPRENEURSHIP DEVELOPMENT
PROGRAMME (SPEnDP)

Vacancies

Applications are invited from suitably qualified citizens of Sri Lanka for the following post in the **Programme Coordination Unit (PCU) - Colombo and Sub - Programme Management Units - Mid Country (Gampola) & Monaragala** of the Smallholder Plantations Entrepreneurship Development Programme (SPEnDP) funded by the Government of Sri Lanka and the International Fund for Agricultural Development (IFAD). This Programme is to be completed in 2014.

01. Sub - Programme Manager (01 Post)

Sub - Programme Management Unit (S-PMU) - Monaragala

Job Description:

- (i) The overall planning, implementation, co-ordination and monitoring of the Programme in the respective Sub - Programme area.
- (ii) Negotiating and entering into implementation agreements with the contracted Implementation agencies of the private, public and NGO sectors.
- (iii) Analyzing the impact and ensuring timely and appropriate reporting and auditing.
- (iv) Operating & Managing the S-PMU Programme Account, including replenishment thereof, to ensure sufficiency of funds at local level for programme implementation.
- (v) The day-to-day management and implementation of the Sub - Programme according to the approved Annual Work Plan & Budget (AWPB) and procurement plans.

Qualifications and Experience:

Chartered / Corporate membership of a recognized Professional Institution or Postgraduate qualification (Masters / Diploma) in Agriculture, Management or Social Science and minimum of 08 years of post qualification experience in Senior Managerial level.

Or

Class I Officer of a Government All Island Services or similar status in the relevant field with minimum of 05 years experience in Class I level.

Salary:

Rs. 75,000/- per month in terms of Management Services Circular No: 33 of 05th April 2007.

02. Accountant (01 Post)

Sub Programme Management Unit - Monaragala

Job Description:

- Handling of all Accounts, Budget and Procurement matters of Smallholder Plantations Entrepreneurship Development Programme in the District of Monaragala
- Submission of necessary details of the accounts prepared under the Sub Programme to the Chief Accountant for preparation of consolidated accounts.

Qualifications and Experience:

(a) An officer of the Sri Lanka Government Accountancy Service Class II/I or above with minimum of 05 years experience

Or

(b) Corporate Membership of recognized Professional Institution in the field of Accounts or Postgraduate Qualification (Master / Diploma) in the relevant field and minimum of 05 years of post qualification experience in the relevant field.

Salary:

Rs. 65,000/- per month in terms of Management Services Circular No: 33 of 05th April 2007.

03. Rubber Plantation Specialist/ Inter - Cropping and Agro Forestry Specialist - (01 Post)

Sub Programme Management Unit - Moneragala

Job Description:

- (i) Advising, assisting, training and facilitation of Village Rubber Development Clusters (VRDC) of smallholders on land preparation, soil rehabilitation, rubber cultivation from planting stage to the tapping levels and regular monitoring and follow up.
- (ii) Ensuring proper maintenance of VRDC rubber plantations in particular, immature rubber.
- (iii) Regular contacts with Rubber Research Institute, Rubber Development Department and other relevant research and government and non government extension organizations and transfer technical know how and knowledge to VRDCs.
- (iv) Identify and introduce interventions required to increase the yields, productivity, efficiency and overall production of rubber and intercrops.
- (v) Introduce a mechanism to ensure regular availability of extension and technical assistance to VRDCs.

- (vi) Introduce a system to enhance and supplement and fill the gaps in the present extension system.
- (vii) Establish new private nurseries and strengthen existing nurseries in Moneragala district.
- (viii) Identification and introduction of crops, systems, institutions and methods for intercropping and promotion of commercially viable cash crops such as fruits, dairy and organic farming which are acceptable to VRDCs and recommended by RRI and RDD and make available facilities for marketing.
- (ix) Promotion of linkages with commercial and business entities.
- (x) Co-ordination with relevant agencies to ensure timely availability of subsidy and other inputs to VRDCs.

Qualifications and Experience :

An officer of the Government All Island Service Class II/I or above or similar status with minimum of 05 years experience in Class II/I level in the relevant field.

Or

Chartered / Corporate membership of recognized Professional Institution or Post Graduate Qualification (Masters / Diploma) in a field related to Agriculture, Plantation, Agronomy or any other field related to Rubber Plantation with minimum of 05 years of post qualification experience in promotion of Agriculture/ Plantation activities.

Salary:

Rs. 65,000/- per month in terms of Management Services Circular No: 33 of 05th April 2007.

04. Monitoring Officer / Specialist (01 Post)

Programme Coordination Unit (PCU) - Colombo

Job Description:

- Setting up a monitoring and evaluation system
- Preparation of monitoring & evaluation formats
- Review and report on project performance
- Alert programme management on implementation issues

Qualifications and Experience:

An officer of the Government All Island Services Class II/I or above or similar status with minimum of 05 years experience in Class II/I level in the relevant field

Or

Chartered / Corporate membership of recognized Professional Institution or Postgraduate Qualification (Masters / Diploma) in Agriculture or Management and minimum of 05 years of post qualification experience in the relevant field.

Salary:

Rs. 65,000/- per month in terms of Management Services Circular No: 33 of 05th April 2007.

05. Monitoring and Evaluation Specialist (01 Post)

Sub - Programme Management Unit (S-PMU) - Mid-Country (Gampola)

Job Description:

The Monitoring and Evaluation Specialist will be responsible for gathering information on the Programme, evaluation, monitoring and reporting on the activities of the Sub - Programme Management Unit (S-PMU) to the Programme Coordination Unit (PCU) through Sub - Programme Manager.

Qualifications and Experience:

An officer of the Government All Island Services Class II/I or above or similar status with minimum of 05 years experience in Class II/I level in the relevant field

Or

Chartered / Corporate membership of recognized Professional Institution or Postgraduate Qualification (Masters / Diploma) in Agriculture, Management and minimum of 05 years of post qualification experience in the relevant field.

Salary:

Rs. 65,000/- per month in terms of Management Services Circular No: 33 of 05th April 2007.

Terms of Employment:

These appointments will be on contract basis and renewable annually subject to satisfactory performance appraisals.

Age:

Less than **57 years**

Other Benefits:

The contribution towards the Employees' Provident Fund (EPF) and Employees' Trust Fund (ETF) by the programme is 12% and 3% respectively and the employee has to contribute 8% from his salary for EPF.

Applications stating full particulars of qualifications, experience and other relevant information and names of two non-related referees should be sent under Registered Cover indicating the post, as appearing in the advertisement, written on the top left hand corner of the envelope to the **Secretary, Ministry of Plantation Industries, 55/75, Vauxhall Lane, Colombo 2** on or before **09.01.2012**. Originals of certificates should be produced at the interview. Applicants employed in Government Departments, State Corporations, Boards, Authorities and Projects should send their applications through the Heads of the respective Institutions with the recommendation regarding the release of the applicant, specifying the relevant section of the Management Services Circular No.33 of 05th April 2007 and 33(1) of 20th December 2007. Further information on Smallholder Plantations Entrepreneurship Development Programme and the above positions can be obtained by visiting www.plantationindustries.gov.lk the website of the Ministry of Plantations Industries.

Secretary
Ministry of Plantation Industries